

Important Information for Landlords

Use this form to apply to the Board because your tenant changed the locks to the rental unit and/or the residential complex without your permission and you want the tenant to:

- give you a key to the new locking system, or
- pay your costs to change the locking system.

Instructions for Form L8 are available on the Board's website at tribunalsontario.ca/ltb.

- 1. Complete all three parts of this application.
 - **Part 1** asks for general information about:
 - the rental unit covered by this application,
 - you (your name, etc.),
 - the tenants in possession of the rental unit,
 - any other unresolved applications that relate to the rental unit.
 - **Part 2** requires you to explain the reason for your application.
 - **Part 3** requires your signature or that of your representative, and, if you are being represented, your representative's contact information.
- 2. Complete the *Request for French-Language Services or Request for Accommodation* form at the end of this application if you need additional services at the hearing.
- 3. File all pages of the application (not including this page) with the Board. The Board will send you a *Notice of Hearing* showing the time and location of your hearing.
- 4. Pay the application fee of **\$201** to the LTB at the same time as you file the application. The LTB will not process your application unless you pay the fee. If you mail or courier the application, you can pay the filing fee by money order, certified cheque, or by credit card. You can't pay by cash or debit card if you file by mail or courier. If you pay online, email your receipt and application to LTBpayments@ontario.ca. If you cannot afford the fee, you can submit a Fee Waiver Request.
- 5. Contact the Board if you have any questions or need more information.

416-645-8080 1-888-332-3234 (toll free) tribunalsontario.ca/ltb



Read the instructions carefully before completing this form. Print or type in capital letters.

PART 1: GENERAL INF	ORMATION						
Address of the Rental	Unit Covered	by this /	Application				
Street Number	Street Name						
Street Type (e.g. Street, Avenu	ue, Road)	Directio	on (e.g. East)	Unit/Apt./Suit	е		
Municipality (City, Town, etc.)						Prov.	Postal Code
Landlord's Name and	Address						
First Name (If there is more th	an 1 landlord, com	plete a Sch	edule of Parties	form and file it w	vith this ap	plication.)	
Last Name							
Company Name (if applicable)							
Street Address							
Unit/Apt./Suite	Municipality (City, ⁻	Town, etc.)				Prov.	Postal Code
Day Phone Number	E	vening Phor	ne Number		Fax Num	ber	
() -		()	-	()	-
E-mail Address							

OFFICE USE ONLY	
File Number	
v. 01/04/2022	



Tenant Names and Address

Tenant 1: First Name (If there are more than 2 tenants, complete a Schedule of Parties form and file it with this application.)

Tenant 1: Last Name

Tenant 2: First Name

Tenant 2: Last Name

Mailing Address (if it is different from the address of the rental unit)

Unit/Apt./	Suite	Municipa	Municipality (City, Town, etc.)					Postal Code
Day Phor	ne Number		Evening	Phone Numbe	er	Fax Num	ıber	
()	-	()	-	()	-
E-mail Ac	dress							

Related Applications

If you or your tenant filed other applications that relate to this rental unit and those applications have not been resolved, list their file numbers below.

File Number 1

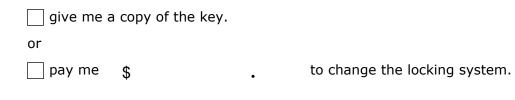
File Number 2



PART 2: REASON FOR YOUR APPLICATION

I am applying to the Board because the tenant changed the locking system to the rental unit and/or the residential complex without my permission.

Shade the circle completely next to the order you want the Board to make. I want the Board to order the tenant to:



In the box below, describe the events that led you to apply to the Board.

- How did you find out the locking system had been changed?
- Which locking system was changed?
- When was the locking system changed (if you know)?
- Who was responsible for changing the locking system (if you know)?

Describe in detail.



PART 3: SIGNATURE

Landlord/Representative's Signature

	/ / dd/mm/yyyy	
Who has signed the application? Shade the circle completely nex	at to your answer.	
Landlord Legal Representative		
Information About the Legal Representative First Name		
Last Name		
LSUC # Company Name (if applicable)		
Mailing Address		
Unit/Apt./Suite Municipality (City, Town, etc.)	Prov. Postal C	ode
Day Phone Number Evening Phone Number	Fax Number	
()-()-E-mail Address	()	-



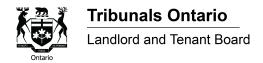
Collecting Personal Information

The Landlord and Tenant Board has the right to collect the information requested on this form to resolve your application under section 185 of the *Residential Tenancies Act, 2006*. After you file the form, all information related to the proceeding may become publicly available in a tribunal decision, order or other document, in accordance with Tribunals Ontario's <u>Access to Records Policy</u> and the *Tribunal Adjudicative Records Act, 2019*. Parties wanting records or information to remain confidential must seek a confidentiality order from the adjudicator. If you have questions about confidentiality orders or access to records, please contact us by email at <u>LTB@ontario.ca</u> or our Contact Center at **416-645-8080** or **1-888-332-3234** (toll free).

Important Information from the Landlord and Tenant Board

- 1. You can ask the Board to provide French-language services at your hearing. If you are the applicant, you can fill out the *Request for French-Language Services or Request for Accommodation* form included at the end of this application. If you are the respondent, the *Request for French-Language Services or Request for Accommodation* form is available at Board offices and at the Board's website at tribunalsontario.ca/ltb.
- 2. You can ask the Board to make special arrangements (called a Request for Accommodation) under the Ontario Human Rights Code to help you participate in the hearing. For example, you can ask the Board to make arrangements to provide a sign-language interpreter. You can make a request for accommodation under the Code by telephone, fax or mail. If you are the applicant, you can fill out the Request for French-Language Services or Request for Accommodation form included at the end of this application. If you are the respondent, the Request for French-Language Services or Request for French-Language Services or Request for French-Language Services or Request for Accommodation form is available at Board offices and at the Board's website at tribunalsontario.ca/ltb.
- 3. It is an offence under the *Residential Tenancies Act, 2006* to file false or misleading information with the Landlord and Tenant Board.
- 4. The Board can order either the landlord or the tenant to pay the other's costs related to the application.
- 5. The Board has *Rules of Practice* that set out rules related to the application process and *Interpretation Guidelines* that explain how the Board might decide specific issues that could come up in an application. You can read the *Rules and Guidelines* on the Board's website at <u>tribunalsontario.ca/ltb</u> or you can buy a copy from a Board office.

OFFICE USE O	ILY:				
Delivery Method:	In Person	Iail 🗌 Courier	Email	Service Ontario Center	MS FL



Use this form to ask the Landlord and Tenant Board (LTB) to provide French-language services or to let the LTB know you need accommodation under the Ontario *Human Rights Code*.

Part 1: Request for French-Language Services

Check this box if you want the dispute resolution process (e.g. case conferences and hearings) to be conducted in French.

Part 2: Request for Accommodation under the Ontario Human Rights Code

Check this box if you need accommodation under the Ontario *Human Rights Code* to participate in the dispute resolution process. The LTB will provide accommodation for *Code* related needs to help you throughout the application and hearing process in accordance with the Tribunals Ontario policy on accessibility and accommodation. You can get a copy of the policy at <u>tribunalsontario.ca</u>.

Please explain: What accommodation do you need?



Payment Method

Select how you are paying the application fee:

Online Payment Receipt #:
Note: Receipt must be emailed with application to <u>LTBpayments@ontario.ca</u> .
Money Order Certified Cheque
Money orders and certified cheques must be made payable to the "Minister of Finance".
Credit Card
If you are paying by credit card and filing your application by mail or courier, you must complete the <u>Credit Card Payment Form</u> and submit it with your application.